

PERFORMANCE AND RISK REPORT - SEPTEMBER 2025

| | |
|-------------------------------|---|
| Head of Service: | Andrew Bircher, Assistant Director of Corporate Services |
| Report Author | Will Mace, Corporate Governance and Strategy Manager |
| Wards affected: | (All Wards); |
| Appendices (attached): | Appendix 1 – Quarter 2 2025/26 Corporate Performance Report |

Summary

The appendix to this report provides an overview of the council's performance with respect to its ongoing annual plan actions from 2024-25, key performance indicators, corporate risks, committee risks, and annual governance statement actions.

Recommendation (s)

The Committee is asked to:

- (1) Note and comment on the performance and risk information located at Appendix 1.**

1 Reason for Recommendation

- 1.1 The terms of reference for this committee includes the responsibility for reviewing the performance of the council and the application of the Risk Management Strategy.

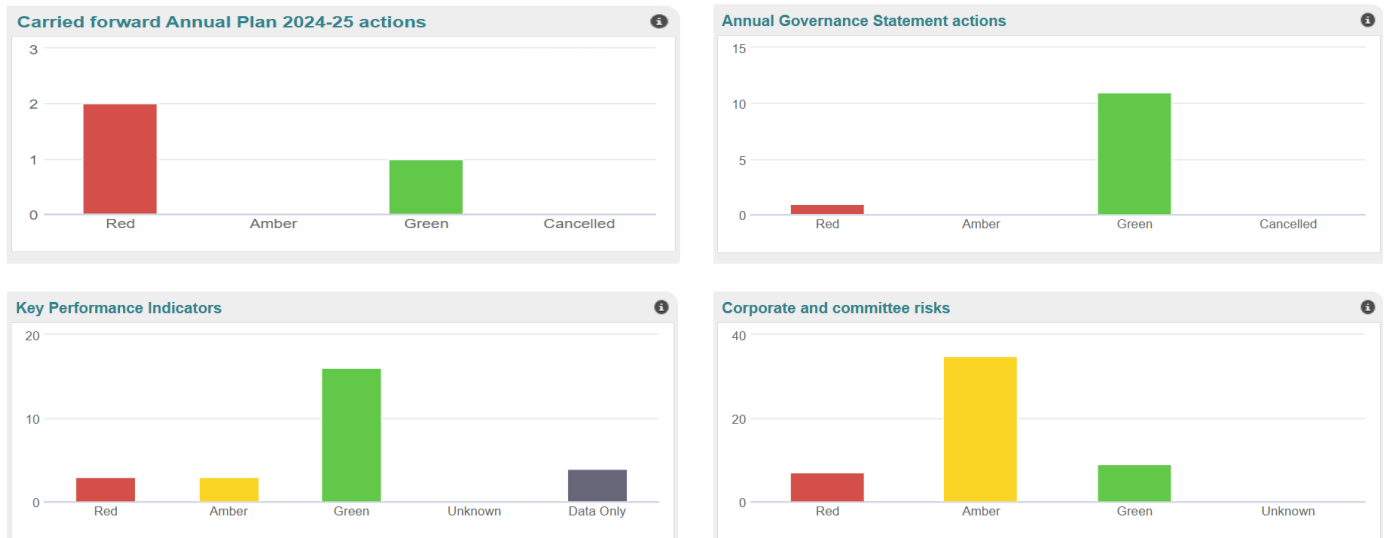
2 Background

- 2.1 The report in Appendix 1 provides the Quarter 2 2025-26 progress update. It consists of the outstanding annual plan actions from 2024-25, the latest key performance indicators, the corporate risk register, the policy committee risk registers, and the annual governance statement (AGS) actions. The AGS actions include both outstanding actions from 2023-24 and those approved by the Audit and Scrutiny Committee on 17 July 2025.

Audit and Scrutiny Committee

5 February 2026

3 Quarter 2 Performance Report (July 2025 – September 2025)



3.1 Carried forward Annual Plan 2024-25 actions

3.1.1 Two of the four actions are red (ie more than 3 months behind schedule): deliver the ICT Strategy's 2024/25 road map objectives and implement a programme of 'modular homes'. For the remaining two actions: one is completed and the other one is on schedule. For the latest detailed updates see Appendix 1.

3.2 Annual Governance Statement (AGS) actions

3.2.1 Two of the four 2023/24 AGS actions are completed and the remaining two are on schedule.

3.2.2 One of the eight 2024/25 AGS action is completed and the remaining seven actions are on schedule.

3.3 Key Performance Indicators

3.3.1 The majority of the indicators are on or close to target. However, three indicators are off target:

3.3.1.1 *Forecast outturn v budget*

3.3.1.2 *Number of households living in nightly paid accommodation*

3.3.1.3 *Long-term staff sickness absence*

3.3.2 For the latest updates see Appendix 1.

3.4 Corporate Risks

3.4.1 Three risks are assessed as Red/High.

3.4.1.1 *Failure to balance the budget annually & MTFS*

3.4.1.2 *Risk of homelessness expenditure exceeding budget provision*

Audit and Scrutiny Committee

5 February 2026

3.4.1.3 *Failure or interruption to IT services*

3.5 Committee Risks

3.5.1 Four risks are assessed as Red/High.

3.5.1.1 *Failure to deliver services within agreed budget envelope (S&R Committee).*

3.5.1.2 *Inadequate budget for homelessness over medium-long term (C&W Committee).*

3.5.1.3 *Lack of affordable housing in the Borough (C&W Committee).*

3.5.1.4 *Property Portfolio (S&R Committee).*

3.6 Key

3.6.1 **Actions:**

- *Red – Behind schedule by more than 3 months*
- *Amber - Behind schedule by up to 3 months*
- *Green – On schedule*
- *Blue – Completed*

3.6.2 **Key Performance Indicators:**

- *Red – Significantly off target*
- *Amber – Marginally off target*
- *Green – On target*
- *Note: The definition for red and amber levels is set for each indicator individually.*

3.6.3 **Risks:**

- *Red / High – Risk score of 12-16*
- *Amber / Medium – Risk Score of 4-9*
- *Green / Low – Risk score of 1-3*

4 Risk Assessment

Legal or other duties

4.1 Equality Impact Assessment

4.1.1 No direct risks.

4.2 Crime & Disorder

4.2.1 No direct risks.

4.3 Safeguarding

4.3.1 No direct risks.

Audit and Scrutiny Committee

5 February 2026

4.4 Dependencies

4.4.1 The production of this report is dependent on the capacity of other service areas and committees to consider and contribute to its content.

4.5 Other

4.5.1 Corporate and committee risks are included in Appendix 1.

4.5.2 If committee members have a detailed question(s) on particular elements of this report (including its appendices), it is requested that these be submitted in advance of the meeting where possible, to enable officers time to prepare complete answers in consultation with the relevant service manager.

5 Financial Implications

5.1 There are no direct financial implications arising from this report.

5.2 **Section 151 Officer's comments:** Overall, while the majority of indicators and actions are progressing well, the areas highlighted above warrant close attention to ensure that financial risks are managed effectively and that budgetary pressures are addressed in a timely manner.

6 Legal Implications

6.1 There are no direct financial implications arising from this report.

6.2 **Legal Officer's comments:** None arising from the contents of this report.

7 Policies, Plans & Partnerships

7.1 **Council's Key Priorities:** The following Key Priorities are engaged:

- N/A

7.2 **Service Plans:** The matter is included within the current Service Delivery Plan.

7.3 **Climate & Environmental Impact of recommendations:** No direct implications arising from this report.

7.4 **Sustainability Policy & Community Safety Implications:** No direct implications arising from this report.

7.5 **Partnerships:** No direct implications arising from this report.

7.6 **Local Government Reorganisation Implications:** No direct implications arising from this report.

Audit and Scrutiny Committee

5 February 2026

8 Background papers

8.1 The documents referred to in compiling this report are as follows:

Previous reports:

- Epsom and Ewell Borough Council, *Qtr 1 2025-26 Corporate Performance Report*, Audit & Scrutiny Committee, 30 September 2025 Online available: <https://democracy.epsom-ewell.gov.uk/documents/s37380/Performance%20and%20Risk%20Report%20-%20September%202025.pdf> [last accessed 03/12/2025].

Other papers:

- None.